



# HIGHLAND HAWK HAPPENINGS



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## MESSAGE FROM THE DIRECTOR

Dear UCA Parents and Guardians,

We hope this message finds you and your families safe and healthy. As was previously announced in my last message, UCA students will begin the 2021-2022 school year online Tuesday, September 14th. Listed below are the details of the online model we will be following beginning September, 14th. Please pay careful attention to these details as they will ensure you and your students are able to successfully engage in online learning for the start of the school year.

### Online Learning Model

Current infrastructure and resource limitations in Lebanon prohibit UCA from providing live online sessions in the same manner as last year. In order to continue to support our students online, and to ensure they are successfully prepared to return to face-to-face learning in October, UCA has developed a blended online model. This model will provide students with synchronous learning support twice per week. Students will complete their weekly assignments asynchronously.

### Assignments

Students will be given two assignments per week. Teachers will upload assignments every Friday to each sections Class Notebook. Due dates for each assignment will be provided in the assignment description. Per our usual process, students should immediately notify their teachers if there are any issues submitting assignments by the deadline. The following are important components of UCA's Online Grading Policy:

- All assignments will continue to be communicated through the Agenda function of our Eduflag app, Eduflag Portal and Microsoft 365. All assignments will be reflected in your child's overall average so completion of each assignment is critical.
- Assignments should be submitted by the established deadline mentioned in the assignment description. Teachers must be notified by email should issues arise with students submitting assignments on time. Failure to notify the teacher before the established deadline will result in late penalties.
- The following are the penalties for late online assignments:
  - The first day an assignment is late a 5% penalty will be assessed.
  - The second day an assignment is late an additional 15% penalty will be assessed. (20% in total will be deducted.)
  - The third day an assignment is late an additional 20% penalty will be assessed. (40% in total will be deducted.)
  - Non-submissions, and submissions received later than 4 days, will receive a 0.
- The maximum grade that a student will receive for an assignment submitted three days after the deadline is 60%.
- Students will be held to the same expectations and standards for academic integrity while completing assessments and assignments as they are in school.
- Character education begins in the home. The most important lesson parents can teach their children is to operate with integrity. Unless specified by the teachers, students are to complete assessments and assignments independently, and any help from parent, siblings or other adults will be considered cheating. Helping students complete their assessments sets a terrible example for the child which in the long run only leads to more irresponsibility on the part of the student. Students who are proven to have cheated on assessments will be given a zero.
- Parents must monitor their children's activity on social media to ensure answers are not being shared.
- Please pay close attention to the instructions provided for assessments and assignments and immediately contact your child's teacher if you are having any issues.
- Assessments and assignments should be submitted by the established deadline mentioned in the description. Teachers must be notified by email should issues arise with students submitting assessments or assignments on time. Failure to notify the teacher will result in late penalties or a zero.

### Student Learning Support

Teachers will continue to be available to connect with students during "Office Hours." Teachers will schedule office hours with their classes twice per week. Due to the unpredictable nature of Lebanon's infrastructure, teachers will announce their weekly office hours to students one day before via Teams and Eduflag.

### Technology Requirements

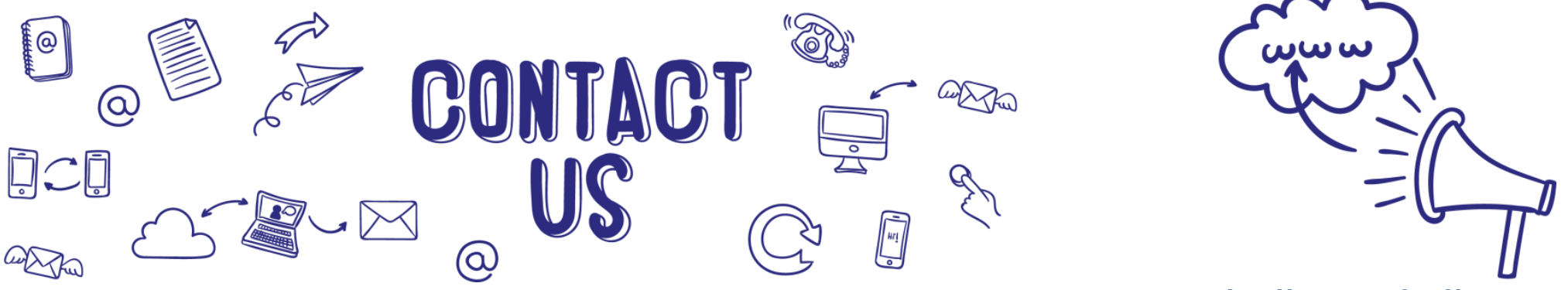
Please review the Technology Requirements which were outlined in the registration letter previously sent to parents. You may access the document here: <https://universalcollege.edu.lb/wp-content/uploads/2021/06/2021-2022-Registration-Letter-To-Parents.pdf>

As always, UCA is committed to providing our students with the highest quality education and the support they need in order to be successful. Please do not hesitate to contact UCA if you have any questions regarding the start of the 2021-2022 school year.

Gerald Redd

UCA Director

## 2021-2022 Family Calendar [\(click to view\)](#)



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